

Dear Councillor

16th May 2023

You are hereby summoned to attend the Annual Meeting of Haynes Parish Council which will be held on **Monday, 22nd May 2023** immediately following on from the Annual Parish Meeting which starts at 7:00pm in Haynes Village Hall. Please send apologies prior to the meeting to Mrs D Robins, Clerk.

Members of the public welcome!



Signed:

D Robins, Clerk

AGENDA

1 Election of Chairman and Declarations of Acceptance of Office

Open Forum

Standing Orders will be suspended for a period of up to 15 minutes, at the discretion of the Chairman, to allow members of the public to address the Council

- Report from Unitary Cllr Hares

2 Apologies

3 Declarations of Pecuniary Interests

4 Appointment of Councillor Responsibilities

5 Review of Policies, Procedures and Internal Control and to confirm eligibility to use the General Power of Competence

6 Proposed Meeting Dates for 2023/2024

To approve the following proposed dates (all Mondays starting at 7:30pm in Haynes Village Hall):

24th July, 25th Sept and 27th Nov 2023, 22nd Jan, 25th Mar and 27th May 2024

7 Minutes

To confirm as a correct record the minutes of the Parish Council meeting held on Monday, 27th March 2023

8 Matters Arising

To consider matters arising from the minutes of the previous Parish Council meeting.

1. Hedge Updates
2. Request for signage to ask parked cars to turn off engines

3. Road Gritting Schedule
 4. Tree works at Haynes Playing Field
 5. Litter Picker – clarification re: insurance
 6. Clerk's Annual Appraisal
 7. Conifers at Hammer Hill, A600
- 9 **Planning**
- 9.1 **Planning Applications**
1. CB/23/01160/FULL Single storey side extension at 11 Wilstead Hill, Haynes – ***no objections***
 2. CB/23/01101/LB Demolition of existing garage and single storey kitchen and bathroom. Construction of new garage and glazed lobby between existing cottage and new two storey barn style extension at Cherry Tree Cottage, 108 West End, Haynes
 3. CB/23/01216/FULL As above
- 9.2 **Planning Matters**
1. Haynes Park – application for permanent structure
- 10 **Highways/ROW**
1. VAS Report – KG
- 11 **Playing Field**
- 12 **Development of Haynes Primary School**
1. Access to school for development – Update
- 13 **Allotments**
- 14 **Good Neighbours Group - AA**
- 15 **Village Hall**
- 16 **Community Matters**
1. Village Asset Register – to approve amended asset register and to approve application for Possessory Title for part of the playing field and absolute title for the Old Orchard
- 17 **Matters Arising from Correspondence**
1. To consider request for Junior Football Pitch by local team
- 18 **Finance**
- 18.1 To approve invoices for payment and to note any income
- 18.2 To receive information regarding the current financial statement
- 18.3 To approve Year End Accounts 2022/2023
- 18.4 To receive and approve the annual report from the Internal Auditor 2022/2023
- 18.5 To approve the Annual Governance Statement 2022/2023
- 18.6 To approve the Annual Accounting Statements 2022/2023
- 18.7 To approve arrangements for insurance for the ensuing year
- 18.8 To approve memberships/subscriptions for the ensuing year
- 19 **A.O.B.**
- 20 **Date of Next Meeting – Monday 24th July 2023 at 7:30pm in Haynes Village Hall**