

# HAYNES PARISH COUNCIL

Affiliated to Bedfordshire Association of Town & Parish Councils

## Clerk of the Council

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**I hereby give notice that a meeting of the Parish Council will be held in Haynes Village Hall on 13/9/21 at 7.30pm. All Parish Councillors are summoned to attend.**

*We welcome attendees, but will continue to take reasonable precautions to keep everyone safe as follows:*

- a) *Please do not attend if you or anyone in your household has COVID-19 symptoms.*
- b) *Maintaining a social distance is optional. Please respect the wishes of others & move away if requested to do so.*
- c) *Wearing of masks is optional. Please respect the wishes of others & refrain from commenting on anyone's personal choice in this regard.*
- d) *We will continue to have sanitiser available & encourage attendees to use it.*
- e) *We will continue to open doors & windows to aid circulation of fresh air.*
- f) *If you develop COVID-19 symptoms within 7 days of the meeting alert NHS Track and Trace & alert the Parish Council. We will continue to keep "Track & Trace" records of attendees for the time being.*

Open Forum 7.30pm – 7.45pm

- 1. To receive apologies for absence**
- 2. To receive any new declarations of pecuniary interests in any agenda item\***
- 3. To confirm the minutes of the last meeting**
- 4. Matters Arising**
- 5. Parish Clerk retirement**
- 6. Community Matters to include:**
  - **Community Defibrillator for the village hall/playing field** (report circulated with agenda)
  - **Parish Council Noticeboards** (emailed 27/8/21)
- 7. Playing Field to include:**
  - **Request for Long Term Agreement from Haynes FC** (emailed 1/9/21)
  - **Proposed mural for Kicking Wall** (emailed 1/9/21)
- 8. Highways**
- 9. Grass Cutting contract renewal**
- 10. Accounts to be paid:**

Bank Account Reconciled 30/8/21 £34,495.22

|                                                            |           |
|------------------------------------------------------------|-----------|
| The Rockery Centre – pavers for Old Orchard (paid 12/8/21) | £735.94   |
| G Wiggs – Clerks account                                   | £1,307.05 |
| Beds Pension Fund – pension contributions                  | £469.40   |
| J Hamilton – Litter picking 6 months                       | £350.00   |
| Simone Milligan – Neighbourhood Plan revisions             | £398.00   |
| CPM – play area repairs                                    | £156.00   |
| Cloud Next – website domain annual fee                     | £132.00   |
| Mazars - audit                                             | £240.00   |
| G Edwards – reimbursement of Parish Plan/NP website costs  | £504.92   |
- 11. Bi Monthly Financial Report** (circulated with agenda)
- 12. Completion of Audit 2020/21** (emailed 30/7/21)

- 13. Planning Matters** (report circulated with agenda)
- 14. Neighbourhood Plan** (report to be circulated by PCllr Gowans)
- 15. Four Winds Garage** (UCllr Hares to provide update)
- 16. Development of Caravan site at West End** (report circulated 3/9/21)
- 17. Good Neighbours Group/Covid Support**
- 18. Village Hall**
- 19. Allotments**
- 20. Remembrance Sunday – to consider donation for wreath(s)**
- 21. Correspondence**
- 22. AOB** (please note – information only, no decisions can be made under AOB)
- 23. Date of next Meeting – 8/11/21 7.30pm Village Hall**
- 24. Permissive Paths** (report to be circulated by PCllr Gourlay)

*\* Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest.*